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PolyOnePolyOne Corporation
33587 Walker Road
Avon Lake, OH 44012
phone: (440) 930-1000
www.polyone.comBonnie B. Pandin
Administrator
PolyOne Political Action Committee
Direct Line: (440) 930-3316
Fax: (440) 930-1179
Email: Bonnie.Pandin@PolyOne.com

July 15, 2002

Federal Election Commission
Mr. Erik W. Koeppen
Reports Analyst
999 E Street, NW
Washington, DC 20463

Dear Mr. Koeppen:

Concerning our telephone conversation last Thursday, I appreciated your help with my return check entry for the July Quarterly report which I electronically filed on July 11, 2002.

Earlier that day, I had left a message for FEC technical support so our PAC treasurer and myself could understand why the designated election year on disbursements was not visible on our printed report. Carlos Luna had returned my call and I explained to him that the election year on lines 23 and 29 disbursements did not appear, even though I did designate a specific year when I made the original entry. Mr. Luna asked me what version of fecfile4 I was using and I told him the same one I downloaded a year ago. He said there were a number of upgrades to the software since then. I was surprised to hear this, since I assumed I would be notified if this were the case.

Then Mr. Luna helped me uninstall the old program and download the new fecfile4 version 7.2 software. When the download was finished, I viewed my July Quarterly report again and did see the election date specified on the disbursements printed report. There was something unusual, though. In Reports View, the July Quarterly appeared "unsigned" and "unclosed". I assumed this was because of the software upgrade, and since I successfully filed the report the day before and received confirmation of same, I did not think I should do so again. So I simply "signed" and "closed" the report again so this would be reflected in Reports View. I did not upload my report again to the FEC. Please let me know if I acted correctly.

Carlos Luna was extremely patient and kind, even though we incurred some problems during the download procedure. The FEC is very fortunate to have such a capable technician in their employ. Please forward my sentiments to his manager.

Sincerely,


Bonnie B. Pandin

/bbp

cc: Woodrow W. Barr, PAC Treasurer

Federal Election Commission

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